



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGIONAL CENTRE BHOPAL

Practical Counseling Schedule for MLIS Programme TEE June 2025
(Learners attached to RC-15, Bhopal)

Venue: IGNOU Regional Centre, Bhopal Plot No. 12 Arera Hills Bhopal, 462011

Practical Counseling	Date	Timing		Block	Topic to be covered (Block/Unit)	Academic Counselor
		From	To			
MLI-101 Information, Communication and Society	30.08.2025	10:00 AM	12:00 PM	1 & 2	<u>Block-1 Information: Nature, Property and Scope</u>	Dr. Yogesh Singh
	30.08.2025	12:00 PM	02:00 PM	3	<u>Block-2 Information Generation and Communication</u>	Dr. Yogesh Singh
	30.08.2025	02:30 PM	04:30 PM	4	<u>Block-3 Information and Society</u> <u>Block-4 Knowledge and Society</u>	Dr. Rakesh Khare
MLI-102 Management of Library and Information Centres	31.08.2025	10:00 AM	12:00 PM	1 & 2	<u>Block-1 Management Perspectives</u>	Dr. Rakesh Khare
	31.08.2025	12:00 PM	02:00 PM	3 & 4	<u>Block-2 System Analysis and Control</u>	Dr. Rakesh Khare
	31.08.2025	02:30 PM	04:30 PM	4 & 5	<u>Block-3 Human Resource Management</u> <u>Block-4 Financial Management</u> <u>Block-5 Marketing of Information Products and Services</u>	Dr. Yogesh Singh
MLII-101 Information sources, systems and services	01.09.2025	10:00 AM	12:00 PM	1 & 2	<u>Block-1 Information Institutions</u>	Dr. Yogesh Singh
	01.09.2025	12:00 PM	02:00 PM	3	<u>Block-2 Information Sources, Systems and Programmes</u>	Dr. Yogesh Singh
	01.09.2025	02:30 PM	04:30 PM	4	<u>Block-3 Information Products and Services</u> <u>Block-4 Information Intermediaries</u>	Dr. Rakesh Khare
MLII-102 Information processing and retrieval	02.09.2025	10:00 AM	12:00 PM	1 & 2	<u>Block-1 Organisation of Information</u>	Dr. Rakesh Khare
	02.09.2025	12:00 PM	02:00 PM	3	<u>Block-2 Bibliographic Description</u>	Dr. Rakesh Khare
	02.09.2025	02:30 PM	04:30 PM	4 & 5	<u>Block-3 Content Development</u> <u>Block-4 Information Storage and Retrieval Systems</u> <u>Block-5 Information Retrieval</u>	Dr. Yogesh Singh


Dr. Smriti Gargava
Deputy Director


Dr. U. C. Pandey
Senior Regional Director



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		From	To			
MLII-103 Fundamentals of information communication technologies	03.09.2025	10:00 AM	12:00 PM	1 & 2	<u>Block-1 Computer Technology Block-2</u>	Dr. Yogesh Singh
	03.09.2025	12:00 PM	02:00 PM	3	<u>Communication Technology Block-3 Media and Publishing Technology Block-4 Resource</u>	Dr. Yogesh Singh
	03.09.2025	02:30 PM	04:30 PM	4	<u>Sharing Networks</u>	Dr. Rakesh Khare
MLII-104 Information and communication technologies - applications	04.09.2025	10:00 AM	12:00 PM	1 & 2	<u>Block-1 Database Design and Management</u>	Dr. Rakesh Khare
	04.09.2025	12:00 PM	02:00 PM	3	<u>Block-2 Library Automation Block-3 Library and Information Services Block-4 Internet</u>	Dr. Rakesh Khare
	04.09.2025	02:30 PM	04:30 PM	4	<u>Resources and Services</u>	Dr. Yogesh Singh
MLIE-101 Preservation and conservation of library materials	05.09.2025	10:00 AM	12:00 PM	1	<u>Block-1 Library Materials: Preservation and Conservation Block-2 Hazards to Library</u>	Dr. Rakesh Khare
	05.09.2025	12:00 PM	02:00 PM	2	<u>Materials and Control Measures Block-3</u>	Dr. Rakesh Khare
	05.09.2025	02:30 PM	04:30 PM	3 & 4	<u>Binding Block-4 Restoration and Reformatting</u>	Dr. Yogesh Singh
MLIE-102 Research methodology	06.09.2025	12:00 PM	02:00 PM	1	<u>Block-1 Introduction to Research Methodology</u>	Dr. Yogesh Singh
	06.09.2025	02:30 PM	04:30 PM	2	<u>Block-2 Tools for Research Block-3 Research</u>	Dr. Yogesh Singh
	06.09.2025	10:00 AM	12:00 PM	3 & 4	<u>Methods Block-4 Research Process</u>	Dr. Rakesh Khare
MLIE-103 Academic library system	07.09.2025	02:30 PM	04:30 PM	1	<u>Block-1 Development of Academic Libraries</u>	Dr. Rakesh Khare
	07.09.2025	10:00 AM	12:00 PM	2	<u>Block-2 Collection Development Block-3 Staffing Pattern and Staff Development for Academic Libraries Block-4 Resource Sharing</u>	Dr. Rakesh Khare
	07.09.2025	12:00 PM	02:00 PM	3 & 4	<u>Programme</u>	Dr. Yogesh Singh

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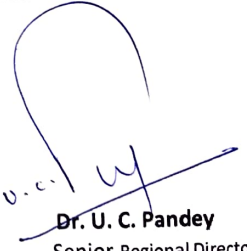
Session	Date	Timing		Block	(Block/Unit)	Academic Counselor
		From	To			
MLIE-104 Technical writing	08.09.2025	10:00 AM	12:00 PM	1	<u>Block-1 Communication Process</u> <u>Block-2 Linguistics</u>	Dr. Yogesh Singh
	08.09.2025	12:00 PM	02:00 PM	2 & 3	<u>Block-3 Structure and Functions of Technical Communication</u> <u>Block-4 Technical Editing and Editorial</u>	Dr. Yogesh Singh
	08.09.2025	02:30 PM	04:30 PM	4	<u>Tools</u>	Dr. Rakesh Khare
MLIE-105 Informatics and Scientometrics	09.09.2025	10:00 AM	12:00 PM	1	<u>Block-1 Foundation of Informetrics and Scientometrics</u>	Dr. Rakesh Khare
	09.09.2025	12:00 PM	02:00 PM	2	<u>Block-2 Informetrics: Elements and Applications</u>	Dr. Rakesh Khare
	09.09.2025	02:30 PM	04:30 PM	3 & 4	<u>Block-3 Scientometrics: Elements and Applications</u> <u>Block-4 Techniques and Modelling in Informetrics and Scientometrics</u>	Dr. Yogesh Singh
MLIE-106 Public library system and services	10.09.2025	10:00 AM	12:00 PM	1	<u>Block-1 Public Library: Basic Concepts</u> <u>Block-2 Public</u>	Dr. Yogesh Singh
	10.09.2025	12:00 PM	02:00 PM	2	<u>Library System: Resource Development</u> <u>Block-3</u>	Dr. Yogesh Singh
	10.09.2025	02:30 PM	04:30 PM	3 & 4	<u>Management of Public Library System</u> <u>Block-4 Public Library Services</u>	Dr. Rakesh Khare

Important points

1. The practical examination and seminar/presentation will be organized on **11th September 2025** at study centre and regional centre 1500.
2. Attendance (As per University rules) is compulsory for practical counseling and exams.
3. Please keep your identity card and Hall Ticket with you.

With Best Wishes


Dr. Smriti Gargava
Deputy Director


Dr. U. C. Pandey
Senior Regional Director